

**SAINT ISIDORE SCHOOL**  
**CARES Program**  
**(Children Are Receiving Extended Services)**

Open from 6:30 AM until 8:00 AM and 3:30 PM until 6:00 PM each school day, the elementary school program provides professional care, supervision, recreation, activity and snack. It serves working families who desire supplementary day care in a Catholic environment for children enrolled at school in grades Pre-8.

The staff consists of a director and teacher/teacher-aides. These people work together to help your child grow in maturity and self-respect, as well as to maintain an atmosphere wherein respect and understanding for others is realized.

### **PARENTAL RESPONSIBILITIES**

With the children's safety and well being in mind, it is MOST important that the parent fills out an emergency card, and then adheres to the instructions given.

One of the most important regulations concerns the child leaving the premises of the CARES Program.

Parents or guardians should not take the children from the schoolyard or other areas without notifying the staff and SIGNING OUT the child.

Parents or guardians should not send persons who are not listed on the emergency card. For the child's safety, the release will not be granted.

### **HOMEWORK**

A scheduled homework period with the teacher/aides will be provided. It is the child's responsibility to have his/her assignments and books. Children may not go back to their classroom to get these items. Parents are responsible for checking the child's homework before they return to school the following day.

### **SPECIAL PROVISIONS**

#### **Illness or Accident**

In cases, which appear to be of a minor nature, first aid will be administered on the premises.

Medication will not be administered by mouth unless both a written statement from a physician detailing method, amount and time schedule, and a written statement from parent authorizing the staff to assist child in taking the medication, are on file.

In cases, which appear serious, an effort will be made to carry out the instructions as given on the emergency card.

If the home does not supply adequate emergency instructions or if the instructions cannot be followed at the time of the emergency, the CARES staff will act according to their best judgment for the welfare of the child.

## **C.A.R.E.S.**

### **FEES AND PICK UP**

Additional areas of parental responsibility are the matters of prompt fee payment and prompt pick up in the late afternoon.

The program is entirely financed by a yearly fee, paid each week. Regular and prompt payment will assure the continuation of personnel and the provisions of ample supplies, equipment and snacks.

If a parent or guardian fails to meet the CARES program fee payment, due on the first day of the week, the child will not be allowed to continue in the program.

A \$10.00 charge will be assessed for all returned checks.

Staff members are employed only until 6:00 PM. It is only common courtesy to respect the time of closure. A fee of \$1.00 a minute after 6:00 PM will be expected for late pick ups.

### **FEE**

\$35.00          Registration fee

#### **PM CARES (3:30 PM to 6:00 PM)**

\$55.00	A Week	1 Child
\$60.00	A Week	2 Children
\$65.00	A Week	3 or More Children
\$11.00	A Day	1 Child
\$12.00	A Day	2 Children
\$13.00	A Day	3 or More Children
\$6.00	An Hour	3:30 to 4:30

#### **AM CARES (6:30 AM to 8:00 AM)**

\$9.00	A Day	1 Child
\$11.00	A Day	2 Children

#### **EARLY (12NOON) DISMISSAL DAYS**

\$10.00	If picked up by 2:30
\$15.00	If picked up after 2:30

(add one dollar for each additional child)

Child's Name	Sex (M/F)	Date of Birth	Grade

Phone Number: \_\_\_\_\_

Parent's/Guardian's Name: \_\_\_\_\_

Home Address (if different from above):

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Phone Number (if different from above): \_\_\_\_\_

Mother/Guardian's Business Address:

Business Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Father's Business Address:

Business Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

List Persons, other than those listed above, who are to be contacted in case of an emergency (if we are unable to reach parent/guardian) and have permission to pick up your child from CARES.

Name	Relationship	Phone #
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Name	Relationship	Phone #
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Name	Relationship	Phone #
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Please list any health problems or allergies we should be aware of:

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Attached is my **non-refundable** registration fee of \$35.00 (per family), made payable to St. Isidore's CARES Program. This is a one time fee and does not have to be paid each year your child attends St. Isidore School.