

ST. ISIDORE SCHOOL

603 W. Broad Street

Quakertown, PA 18951

Phone # 215-536-6052

Fax # 215-536-8647

www.stisidoreschool.com

Catholic Schools Raise the Standards

Serving the Spiritual and Academic Needs of Our Children Since
1921

Membership in National Catholic
Education Association
Washington, D.C.

Middle States Accredited

2020-2021

ST. ISIDORE SCHOOL STUDENT/PARENT HANDBOOK

The administration and faculty welcome you to St. Isidore School. St. Isidore School operates under a philosophy that involves well-understood standards of conduct. It is essential that parents/guardians know and understand the standards of conduct expected of their children. It is also essential that each student accept total responsibility for his/her conduct at all times.

This handbook serves two primary functions. First is to assist in the efficient and orderly functioning of St. Isidore School. Second, and a result of the first, is to assist in the creation of conditions that produce the highest quality educational experience for every student. Given the complex nature of education and common purpose, it is impossible to predetermine a policy to cover every situation. Accordingly, the administration, after due consideration, from time to time, may be required to make changes to this handbook. When necessary changes are made, parents and other interested parties will be notified. Changes become effective immediately unless otherwise noted.

Please take time to read this handbook for our mutual benefit. Parents and students must sign a copy of the Policy Agreement for each child at the beginning of each school year stating you have read the handbook with them, and they understand and are willing to comply with the policies and regulations written. Parents are also asked to sign and return the Parental Permission Form sent home with your child/children at the beginning of each school year. In addition, the 2020 Return to School Acknowledgment and Authorization agreement must be returned.

Policy Agreement

Parents and students enrolled in St. Isidore School agree to abide by the policies, rules, and regulations of St. Isidore School for the duration of the attendance of the child/children, be it through in person or remote learning.

Parents, guardians, and students agree to their responsibility to read and understand all policies, rules and regulations set forth in various publications including, but not limited to, the parent/student handbook, policy letters, newsletters, various electronic media, organizational by-laws, and any other published medium to which access is granted.

Parents, guardians, and students signify their acceptance of this agreement by their signature on the agreement contained in this handbook.

Damage/Injury

St. Isidore School and its employees are not responsible for any loss of or damage to clothes and personal articles of students, parents, or guests on school property or at any school related activity. St. Isidore School and its employees are held harmless from any and all claims, damages or other liabilities for injuries to or damage by any student, parent, or guest on school property or at any school related activity.

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Administration, Faculty and Staff

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MISSION STATEMENT

The St. Isidore School community is a vital part of the St. Isidore Parish. We share in the teaching mission of the parish. Teachers, staff, and parents share the Good News of the Kingdom of God with our children. As a school community, we endeavor to grow in Catholic faith, life, tradition, service and prayer. Families are encouraged to worship together as a visible sign of their faith.

“The St. Isidore Catholic School community strives to instill academic excellence in a Christ-centered atmosphere that is rooted in faith. We empower our students to work to their fullest potential and to become lifelong learners committed to living out Catholic values.”

ADMINISTRATION POLICIES

A. ADMISSIONS AND WITHDRAWALS

In order to be admitted to St. Isidore School, children must have been immunized against Polio, Diphtheria, Tetanus, Pertussis, MMR (Measles, Mumps and Rubella) including the second dose of the MMR vaccine and in accordance to all the Pennsylvania Department of Education requirements.

Children entering **Pre-School** must be **three (3)** years of age and completely potty trained. Children entering **Pre-Kindergarten** must be **four (4)**; those entering **Kindergarten** must be **five (5)** years of age before September 1st. and those entering **grade 1** must be **six (6) years** of age before September 1st. of that school year.

All other applicants must supply satisfactory evidence of prior grade work by bringing a current report card with them at the time of registration. Children may be required to take tests in reading and mathematics for admission and to ensure proper placement. All transfer students are subject to a thirty day probationary period.

When a student withdraws from school, his/her parent or guardian must come to school to request a transfer or (complete the required form). If that person is unable to do so, he/she is required to write a note or telephone the school office, giving the new address and the expected moving date. School records will be forwarded to the child’s new school upon written request from that school when all financial obligations have been fulfilled.

B. TUITION POLICY

St. Isidore School is operated as a faith community and not as a commercial or secular enterprise. The school provides an opportunity for the development of faith-based values and for receiving instruction in the Gospel of Christ as part of its religious mission and ministry. Consequently, the payment of tuition may not be considered as creating a commercial or contractual relationship between the school and the parents that may be construed to create a legally enforceable obligation on the part of the school, or its sponsoring ecclesiastical entities, to allow for continued enrollment, or to provide any type or level of education services, or to provide such services involuntarily.

Tuition costs are listed on the tuition schedule which is included in the registration packet and on the school website. Tuition is payable in full by July 31st of the school year the student is beginning. Arrangements can be made for monthly payments (July-April) by enrolling in the FACTS program. For more information on FACTS, please contact the school office at 215-536-6052.

A family who is delinquent in the payment of tuition or any charges will not be granted report cards or other student file information until all indebtedness is paid in full. Families in arrears in their tuition may not be considered for registration in the succeeding year. All tuition inquiries should be made to the Business Manager, 215.536.6052 ext.125.

C. CURRICULUM

The academic program at St. Isidore School is developed and approved by the Archdiocese of Philadelphia Office of Catholic Education. The curriculum is aligned with State Standards and is research based.

Students in kindergarten through eighth grade are instructed in the areas of Religion, Mathematics, Reading, Language Arts, Social Studies, Science, Music, Art, Technology, Physical Education, Library, and Spanish. An Honors Math program is offered to those students who meet the Archdiocesan criteria beginning in fourth grade.

Basic skills are taught as a sequential continuum. Teachers enhance established curriculum guidelines using their professional expertise and judgment. There exists the freedom to extend and vary the program according to the needs of the students.

1. Progress Reports

Progress reports will be issued for all students in grades one through eight during each trimester. It is still possible that a student may fail if his/her grades fall within a failing range prior to report cards. Parents are able to view grades through My Students Progress.

2. Report Cards

Report cards are issued three (3) times a year. The report card is a benchmark of each student's performance in school. The grades are based on test scores, projects, classwork, homework, and teacher judgment in certain areas. Report cards must be signed by parents/guardians and returned to school, except for the last one. Or if they are delivered electronically.

Grading System for Kindergarten:

1-Emerging (Beginning to Develop)

2-Growing (Progressing Satisfactorily)

3-Achieving (Applying Independently)

NA- Not Assessed at this time

Grading System for Grades 1-3:

- O Consistently produces work of high quality and applies learned skills
- VG Regularly produces work of high quality and applies learned skills
- G Frequently produces quality work and applies learned skills
- S Produces work of satisfactory quality and usually applies learned skills
- I Produces work of inconsistent quality and needs frequent re-teaching
- U Produces work of unsatisfactory quality

Personal & Social Growth and Effort & Study Skills:

- 1-Unsatisfactory
- 2-Needs Improvement
- 3-Developing appropriately
- 4-Exceeding

(+) Indicates strength (✓) Indicates improvement needed

Grading System for Grades 4-8:

Religion, math, social studies, science, and English language arts (ELA) are graded numerically. A passing grade is 70%. A (+) indicates that the student has mastered expectations at this level. A (✓) indicates that mastery remains a goal for this student. An “m” indicates that the curriculum has been modified for this student. An “h” indicates Archdiocesan honors program.

Personal & Social Growth, Effort & Study Skills:

- 1-Unsatisfactory
- 2-Needs improvement
- 3-Developing appropriately
- 4-Exceeding

Handwriting, art, music, physical education, technology and Spanish are graded as follows:

- 1-Little or no growth in area
- 2-Partial mastery
- 3-Meeting expectations for level
- 4-Exceeds expectations for level

Honor Roll –Honor roll will be earned in 6th through 8th grade upon meeting the following criteria:

1. Must achieve a 3 or 4 in Personal & Social Growth
2. Must achieve a 3 or 4 in Effort & Study Skills
3. Must achieve a 3 or 4 in each Special Area
4. Honor’s Math will be weighted by 2 points

Three Tiers of Success

1. Distinguished Honors=95%+ in every subject area
2. 1st Honors=90%-94% in every subject area
3. 2nd Honors=85%-89% in every subject area

Presidential Awards-Gold. A student's average must be 95% or above in all subjects each marking period and cumulatively, and may not have below a 3 in any area of personal or social growth and study skills or other special class offerings.

Presidential Awards-Silver. A student's average must be between 90-94% or above in all subjects each marking period and cumulatively, and may not have below a 3 in any area of personal or social growth and study skills or other special class offerings

3. Conferences

Formal conferences are held prior to the first report card. These meetings afford parents and teachers the opportunity to voice concerns, suggest solutions to problems, and therefore cooperate in making the school year as worthwhile as possible for the children.

If a parent feels a need to see a teacher at another time, a conference can be arranged. The parent should contact the teacher by email, writing a note, or phoning the school office, and an appointment can be set up. These may be virtual in nature due to the current pandemic and requirements. Issues that cannot be resolved with the teacher should then be directed to the principal.

4. Standardized Testing

The Terra Nova test is administered throughout the Archdiocese every academic year to students in third through seventh grades. It measures progress made in non-verbal skills, mathematics, reading, language arts, reference skills, social studies and science. This nationally administered test is used to rank our students both within the Archdiocese and the nation and for academic planning for each student.

D. COMMUNICATION

St. Isidore School communicates with parents through the school website at www.stisidoreschool.com and weekly newsletter email and Sunday phone call. It is the responsibility of each student to provide parents with all written communications distributed through the school. All parish organizations are welcome to submit for approval information to be published in the weekly newsletter, electronically sent and must be received by the principal by Tuesday morning.

In order for the teachers to have a better understanding of our children, it is important for us to be aware of their family situation. If there is a change in the family unit, such as death, separation, divorce, critical illness of a family member, etc., that will have an effect on the

student's daily performance; parents/guardians are requested to inform the teacher. All information will be treated in a professional and confidential manner.

E. PROCEDURES FOR COMING TO THE SCHOOL BUILDING

Although we love to have parental involvement and community support, visitors are not currently permitted as safety is a priority.

- If you are dropping off or picking up your child you must ring the front door bell, have a mask on and you will be addressed to state your business via our intercom.
- If granted entry please sanitize your hands at the station and proceed immediately to the Administrative Assistant's office. When necessary students will be escorted to class or from class by a staff member.

F. RECORD KEEPING

1. Emergency Forms

Each September, forms are sent home in order that the student's record may be updated. Any changes in address, phone numbers or emergency numbers must be reported so that records will remain accurate and current. *Parents are able to make changes directly into our student information system, MS, starting the first day of school.*

2. ELA Folders (English Language Arts)

ELA folders are maintained from year to year for each student. In this, a record is kept of a student's mastered writing skills and ELA writing samples. These are given to the child if they transfer out of St. Isidore School or at the end of his/her eighth grade year.

3. Health and Dental Records

These records monitor the student's immunization, vision, hearing, weight, height and dental hygiene.

4. Records

All information regarding students and their families is safeguarded to protect the rights of students against any infringement of privacy, misinterpretation of data and inappropriate use. While enrolled in St. Isidore School, the students' records are kept in the active file. Any change in information, such as custodial care, must be given to the school office in writing. After transfer or graduation, records of math and reading skills and health records are forwarded to the receiving school. Permanent record cards are sent to Archdiocesan elementary and high schools only. All financial obligations must be cleared prior to records being sent.

G. ARRIVAL AND DISMISSAL (School starts at 8:25 a.m. and ends at 3:10 p.m.)

1. Bus Transportation

Parents identify the mode of transportation the student will use upon registration each year. In the event this mode should change during the year, **notification in writing must be given to the school**. If you wish to make a change on any given day, please send a note/email to the teacher and include Mrs. McSherry by 2:30 pm. We will not change a student's dismissal routine without written notice from a parent/guardian. Students may only ride on buses belonging to the school district in which they live.

Students are expected to conduct themselves in a responsible and safe manner while traveling on the school bus to and from school or on school trips (if they become permissible). Bus rules are distributed to each family at the beginning of each school year, this includes wearing a mask while on the bus and distancing. Discipline issues are handled by the school principal.

2. Morning Arrival

Children should not arrive prior to 8:00 a.m. unless enrolled in the C.A.R.E.S. Program, which begins at 6:30 a.m.

MORNING DROP-OFF

Vehicle Drop-Off:

Note 1: All drop offs **MUST** be done in the vehicle line. You are **NOT** allowed to park and walk the student up to the building.

Note 2: All students **MUST** wear face masks when exiting vehicle, waiting in gym (if applicable), and walking to their classroom.

Note 3: If circumstances (e.g., doctor/dentist appt.) require drop-off after primary drop-off period (8:00 – 8:20), the guardian should park and walk the student up to the main door and ring doorbell. Face masks **MUST** be worn by guardian and student.

1. All vehicles enter the parking lot from 4th Street.
2. Vehicles should have their family name tag hanging from the passenger side sunvisor so that staff can easily recognize the name.
 - a. Two tags for each family will be provided by the school.
 - b. During drop-off this helps the staff recognize families.
3. Vehicle line forms along the left fence and proceeds toward the main entrance steps.
4. Vehicles proceed to one drop-off point at main entrance steps.
 - a. No student is allowed to exit vehicle until it stops at the steps.
 - b. If the guardian has to exit the vehicle to assist in getting the student out of the vehicle, they must be wearing a face mask.
5. Students exit the vehicle, proceed into the main building, use hand sanitizer, then proceed directly to classroom or other designated area.
 - a. Pre-School/Pre-K will go to assigned location in gym until all students arrive at which time their teacher will escort them to their room.
 - b. K through 6th Grade will go directly to their room in the main building.

c. 7th and 8th Grade will go directly to their room via the main building hallway until they exit from the Fr. Graff hallway and enter the Middle School through the door by the library.

Bus Drop-Off:

1. Buses will drop off students at the rear entrance to the gym.
2. Staff member will be present to coach social distancing as students exit the bus and enter the gym.
3. After entering the gym, students will use hand sanitizer then proceed directly to their classroom or gym space as described in Item 5 of Vehicle Drop-Off section.

3. Afternoon Dismissal

Students departing by bus will exit through the gym. Those riding in cars will exit through the front door of school. Adults picking a student up must enter the parking lot through the 4th Street entrance and line up single file toward the front door. As you move closer to the door your child will be instructed to exit the building and board the car. **DO NOT PARK YOUR CAR AND COME INTO THE BUILDING** to pick up your child/children. **DO NOT PARK AND WAIT ON THE FRONT PORCH** for your child/children. These rules are in place to assure a **SAFE** and speedy dismissal for all students. Walkers will be escorted by an adult until they have crossed the street safely.

Vehicle Pick-Up:

Note 1: All pick-ups **MUST** be done in the vehicle line. You are **NOT** allowed to park and walk into the building.

Note 2: All students **MUST** wear face masks when leaving their classroom, waiting in the gym (if applicable), and walking out to the vehicle.

Note 3: If circumstances (e.g., doctor/dentist appt.) require pick-up outside the primary pick-up period (3:00 – 3:30), the guardian should park, go to the main door and ring the doorbell. The guardian and student **MUST** wear face masks while in the school or outside their vehicle in the parking lot.

1. All vehicles enter the parking lot from 4th Street.
2. Vehicles need to get in specific lines depending on who is being picked up.
 - a. Pre-School and/or Pre-K **ONLY**: line up starting at the main entrance steps.
 - b. **BOTH** Pre-School/Pre-K and K-8: line up in the K-8 line.
 - c. K-8: line up along the left fence near the end of the main building and wait for the Pre-School/Pre-K vehicles to depart before going to the main entrance steps.
3. Vehicles in line cannot block the two openings in the fence. These areas must remain open for buses.
4. Staff members will be outside to identify the students being picked up by each vehicle.
5. Vehicles will be required to have a family name tag hanging from the passenger side sun visor so that staff can easily recognize the name.
 - a. Two tags for each family will be provided by the school.

6. Staff members will call into the school the names of those being picked up.
 - a. 3-4 vehicles will be called at a time.
7. Students will remain in their classroom, or gym, until called over the PA system to proceed to the front entrance where socially distant waiting areas will be available for students going to each vehicle.
 - a. Pre-School and Pre-K students will gather in the gym while waiting to be picked up. Social distancing will be followed.
8. Once all students for the vehicle are assembled, they may enter the vehicle.
 - a. If the guardian has to exit the vehicle to assist in getting the student into the vehicle, they must be wearing a face mask.
9. The vehicle will stay in-line until the one in front of it has left.
10. This process will continue until all students are picked up.

Bus Pick-Up:

1. Bus students will be called down to the gym prior to the busses arriving.
2. Lines for each bus will be marked to allow social distancing.
3. Students must wear face masks while in the school, going out to the bus, and while on the bus.
4. Staff member will be present to coach social distancing as children wait in the gym and board the bus.

Half-Day Kindergarten Pick-up

1. All vehicles enter the parking lot from 4th Street.
2. Vehicles line up starting at the main entrance steps.
3. Staff members will be outside to identify the students being picked up by each vehicle.
4. Vehicles will be required to have a family name tag hanging from the passenger side sun visor so that staff can easily recognize the name.
 - a. Two tags for each family will be provided by the school.
5. Staff members will call into the school the names of those being picked up.
 - a. 3-4 vehicles will be called at a time.
6. Students will gather in the gym while waiting to be picked up. Social distancing will be followed. Staff will direct the students to proceed to the front entrance where socially distant waiting areas will be available for students going to each vehicle.
7. Once all students for the vehicle are assembled, they may enter the vehicle.
 - a. If the guardian has to exit the vehicle to assist in getting the student into the vehicle, they must be wearing a face mask.
8. The vehicle will stay in-line until the one in front of it has left.
9. This process will continue until all students are picked up.

If your child's usual mode of transportation is to change, please notify the school no later than 2:30 p.m. in writing. Your child/children will be notified of the change in transportation. Children may not leave the school with another adult

(grandparent, aunt, neighbor, etc.) without notification from a parent/guardian. We will not change a child's dismissal routine without permission by a parent/guardian. **DO NOT** ask that your child relay the message to their teacher.

Students are permitted to ride their bicycles to and from school at their own risk. Bicycles must be parked in the school bike rack, and should be locked and chained for security. Children are to walk their bikes to and from the corner of the school property. **THE SCHOOL IS NOT RESPONSIBLE FOR LOST OR STOLEN BICYCLES.**

H. SNOW/EMERGENCY CLOSING AND DELAYS

In the event that there is a school closing or a delayed start because of inclement weather, parents should first check the QCSD school website. Weather-related building closings are determined by the Quakertown Community School District office. If Quakertown Community School District is closed, so is St. Isidore School and **we will switch to our remote learning.** Every effort is made to do an all call to parents. **Please note** that if there is a delayed start in the morning *there will be morning kindergarten, pre-kindergarten and pre-school classes.* Morning C.A.R.E.S. will also be delayed.

If school is closed prior to regular dismissal time parents will receive an email alert/phone call. Make sure that your child(ren) have been instructed by you and understand what you wish them to do in the event that they should arrive home before you. Parent's cooperation will ensure the safety of all children. When school closes early due to a weather emergency, normal bus transportation is provided, and the afternoon C.A.R.E.S. program is cancelled.

I. SAFETY & EVACUATION DRILLS

Safety drills including lock down, evacuation, safety in place and fire drills are held monthly. Children are instructed on the route to be taken from each classroom they occupy if exiting the building. An exit may be intentionally blocked so that the students will be prepared to take alternate routes. Strict silence is demanded of the children during these necessary drills and masks are required.

Once a year we normally have a premises evacuation drill, however that will need to be reviewed under the current circumstances. The students and staff walk to Quakertown Elementary on 7th Street. This is our designated area to go to if there is an emergency evacuation of our buildings. We also have a drill for active shooters that all students are moved from the building to a location predetermined for reunification.

SPIRITUALITY

Masses will be different this year and expect that they as well as our prayer services will be live streamed, parents are welcome to join the Masses, prayer services via the St. Isidore Parish website. First Friday and Holy Day Masses are at 9:00 a.m.

Penance and First Communion are received in second grade. Confirmation is received in seventh grade. Information is provided to parents regarding the sacraments. Any questions should be directed to the parish Director of Religious Education at 215-536-6498.

SCHOOL SERVICES

A. AUXILIARY SERVICES

In compliance with Pennsylvania State Law Act 89, the State of Pennsylvania provides St. Isidore School the auxiliary services of speech therapy, psychological evaluation, testing, counseling, and tutorial programs in math and reading. These services are provided to our school through the Bucks County Intermediate Unit. Information regarding these services may be acquired from faculty members, the school office, or direct contact with the agency.

B. HEALTH SERVICES

The school nurse is on call as needed. Law prohibits her from diagnosing injuries or illnesses. Therefore, do not send children to school when they have symptoms of illness or when they have not fully recovered from an illness.

Pennsylvania School Health Law requires the following:

- Proof of Immunizations upon school entry:
 1. Polio 4 doses
 2. Tetanus, Diphtheria, **acellular pertussis** 4 doses (last dose must be after 4th birthday)
 3. Measles, Mumps, Rubella 2 doses (1st dose must be after 1st birthday)
 4. Hepatitis B 3 doses
 5. **2 Doses of** Varicella vaccine OR documentation of Chicken Pox disease
- A medical examination upon original entry to school and in grade six
- A dental examination upon original entry to school and in grades three and seven

These grades were selected because they represent critical periods of growth and development. We recommend that your family doctor and dentist do these examinations since they can best evaluate your child's health and assist you in obtaining necessary treatment and corrections. If you are financially unable to obtain these examinations, please contact the school nurse for assistance.

Regulations From the Pennsylvania Department of Health : Unless the child has a medical exemption, a child must have had at least one dose of the above vaccinations or risk exclusion from the first day of school.

- **If a child does not have all the doses listed above, needs additional doses, and the next dose is medically appropriate, the child must receive that dose within the first five days of school or risk exclusion. If the next dose is not the final dose of the series, the child must also provide a medical plan (cards provided) within the first five days of school for obtaining the required immunizations or risk exclusion.**

- **The medical plan must be followed or risk exclusion.**

By the first day of 7th grade:

1 dose of tetanus, diphtheria, acellular pertussis (Tdap)

1 dose of meningococcal conjugate Vaccine (MCV)

In addition:

Vision screening is done yearly by the school nurse. Hearing screening is done in kindergarten and grades one, two, three, five, and seven. Growth screening (height/weight) is done yearly with BMI percentile available on parent request. Scoliosis screening is done in grade seven.

Medication that needs to be taken at school **MUST** be sent in the original container with the physician's instructions and a signed note from the parent with the time and amount of medication to be taken. **ALL** medications are to be kept in the office unless the doctor signs a release form for your child to carry the medication (including inhalers and epi-pens) with him/her.

Care given at school by the staff is limited to first aid at time of illness or injury. If your child is ill, please do not send them to school. Please keep the school informed of any changes to your emergency form numbers in case of a serious illness or injury that may occur at school.

****AT THE END OF THIS HANDBOOK WILL BE THE REQUIRED ACKNOWLEDGMENT FORM SPECIFICALLY RELATING TO HEALTH AND SAFETY OF OUR CHILDREN AND STAFF** (NEW 2020)**

C. LUNCH PROGRAM

Hot Lunch Program: Is under review and if we are able to will begin sometime in October. For the beginning of the year all students are to bring lunch and will eat in the classroom until further notice. Should we resume hot lunch information will be provided on what that looks like and how it will work.

Milk and juice are sold by the trimester. The cost will be sent home before the trimester begins and you will be given a week to place an order for the trimester. Children should have a nutritious snack such as fruit, granola, yogurt, etc. for morning snack. Candy is not a snack, and soda is not allowed.

Regulations during the lunch period are as follows:

****For Now, lunch will be in the classrooms, should we be able to change to distancing in the cafeteria and able to clean effectively we will notify families.**

- a) Each child is responsible for the cleanliness of his/her own desk/area. Papers and trash are to be put into the containers at the time designated by the lunch monitor.
- b) Lunch boxes and bags should be clearly labeled with student's name and grade. Forgotten lunches may be delivered to the school office before noon. Please be sure to put the student's name and grade on their lunch box or bag. We discourage fast food lunches (i.e. McDonald's).

Schoolyard regulations are as follows:

- a) Every effort is made to provide outdoor recess for students weather permitting. We follow the weather code which includes temperature, wind chill and precipitation. Children are to remain with their cohort and not permitted to play games that result in touching.
- b) Students are to remain within school boundaries at all times. If a ball goes over the fence, an adult on duty must retrieve it if possible. The following areas are restricted and may not be approached by the children:
 - 1) staff parking area or adjoining business parking lot
 - 2) trash containers
 - 3) outside of chain-linked fence
- c) Adult supervision will be on the playground areas to supervise the conduct of the children.
- d) Children are to remain on the playground and not enter back into the school building except for illness or injury.
- e) When the bell is rung the first time, children are to stop whatever they are doing and be silent. At the second ringing, children are to proceed silently to their lines keeping socially distanced.

D. C.A.R.E.S. Program (Children Are Receiving Extended Services)

This program is open from 6:30 a.m. to 8:00 a.m. before school and between 3:30 p.m. and 6:00 p.m. each school day. Please inquire at the school office for current fees and registration. Please note that if school has a delayed start due to inclement weather, morning C.A.R.E.S. will be delayed as well. Afterschool C.A.R.E.S. will be cancelled if school is dismissed early due to inclement weather.

PARENT RESPONSIBILITIES

A. ABSENCE

The School Laws of Pennsylvania classify absences as unexcused or illegal, except for the following reasons:

- 1) Illness of the pupil
- 2) Death of a family member
- 3) Quarantine
- 4) “Exceptional, urgent” reasons that affect the child

1. Absentee Notes

A child who has been absent must present a written explanation by the parent. Absence/Lateness forms can be found on the website under forms. A doctor’s permission to return is usually needed when a child is absent for more than three (3) days.

The school office **must** be contacted by 9:00 a.m. in the event that a child will be absent for the day either by phone or email. ****Remote students must have parents contact their teacher by 8:15 am.** Parents who wish to pick up books or assignments for students who are absent must make this request prior to noon so that assignments will be ready for pick-up at 3:15 p.m.

Lateness

Children who arrive after the scheduled starting time (8:25 a.m.) are tardy. Students who are late will lose recess time during the day. Students entering school after prayers and announcements must stop at the front office for a late slip. After 3 tardies the child will receive a demerit, *after 2 demerits the child will be issued a detention and a letter in their file.* LATENESS DISRUPTS your child’s routine and the other children in the classroom.

3. Truancy

A student who is absent without parental permission is considered truant. After 3 days of absences and periodically during the year when absences accumulate parents are notified. These absences may be considered unexcused and may lead to a student being dismissed from the school or reported to the local magistrate for truancy.

4. Appointments

If at all possible, medical and dental appointments should be scheduled outside of school hours. If this is impossible, the child must present a note notifying the school of the time the child will be called for by the parent. The child must be picked up at the school office and signed out. Upon return the student must be signed back in to school. Masks must be worn by parents picking up and students while they are in the hall.

5. Vacations

****If vacationing during the school year to areas of “hot spots”, students are required to self-quarantine for 14 days before coming back to school.** Vacations during the school year are **STRONGLY DISCOURAGED**. Parents are responsible for

any time missed from school because of family vacations. The school is under no obligation to provide make up work missed by the child. Notification must be provided to the school administration at least two weeks prior to leaving. Please take into consideration your child's performance in academics and our Terra Nova testing window before planning a trip. It is advised to make trips during holidays or summer.

B. DRESS CODE

The purpose of the dress code is the presentation of a neat and pleasing appearance of the student body. A St. Isidore School student wears his/her uniform with pride and dresses in a manner that is compatible with an academic atmosphere. A student's attendance at St. Isidore School indicates his/her willingness to comply with the directives of the school. It is further considered that compliance contributes to the overall discipline and academic success of the student.

Regulation Uniforms - Non-conformity will result in demerits

1. Boys

Steel gray pants with dark belt

Maroon polo shirt—long or short sleeve with logo

Gray or black dress socks

Dress shoes—Oxfords or Dockers only; anything that qualifies as a sneaker or a boot is **not acceptable-- no skater shoes**

Steel gray walking shorts with dark belt

V-neck sweater

2. Boys--Grades 5-8

Maroon polo shirt—long or short sleeve with logo

No longer required are White oxford shirt with school tie (students may wear them if they have them as we transition this year)

3. Girls –First to grade 4

Gray or plaid jumper with belt -- knee length

Steel gray Skorts or pants with belt and polo shirts are added going forward

Pastel pink blouse—long or short sleeve

Pastel pink Turtleneck—Hot pink is not acceptable

Grades 5 – 8

Grade 5 gray kilts or skort

Grade 6-8 wear kilts or skort (gray) knee length

Maroon polo shirt with logo

No longer required are White long or short sleeve oxford cloth blouse (students may wear them if they have them as we transition this year)

All Girls

Gray or maroon socks or tights

Maroon V-neck sweater, vest or button down sweater

Dress shoes--no more than one inch heel, no clogs or sandals

Steel gray corduroy slacks with dark belt

Maroon polo shirt with logo
Steel gray walking shorts with dark belt

4. **Gym Uniform** - must be purchased through uniform company, either Flynn O'Hara or Land's End.

Plain maroon St. Isidore sweatshirt with logo
Maroon sweatpants with logo
Gray T-shirt with logo
Fleece ash shorts or maroon mesh shorts
White socks (visible above sneakers)
Supportive sneakers
No jewelry

All Kindergarten students in gym uniforms.

There is no uniform requirement for preschool or prekindergarten students

Personal Appearance

1. Hair – Boy's hair should be clean and neat, no longer than collar length, ears and eyebrows should be visible. No extreme cuts. School administration reserves the right to make the final decision. *Girl's hair should be clean and neat, and hair accessories must match the school uniform, maroon, white, gray or pink.* Natural hair color only is allowed for both boys and girls.
2. Accessories— If girls wear earrings, they are to be small for safety sake; no large hoops or dangly earrings allowed. Boys may not wear earrings. All jewelry must be removed before participating in gym class. **No trendy accessories such as bandanas, scarves, headbands with long ties or wristbands are allowed.**
3. Make-Up—Girls may not wear make-up. Clear colorless nail polish is permitted. Artificial nails are **not permitted.**

C. STUDENT CLASSROOM SUPPLIES

Supply lists for each grade are distributed at the end of each school year for the following year and can be found on the school website under the student's designated classroom.

D. VOLUNTEERS

Our current status, for healthy and safety of all, is not to have volunteers at for the beginning of the school year. It is our hope that things will improve and this will change. In that event having the required clearances are required.

All volunteers are required to complete any and all mandated Archdiocesan training and clearances prior to volunteering. The majority is completed on-line. For field trips parents

must have the appropriate clearances in before April 1st. *Should things change and we are able to proceed with field trips in the future.

E. PARENTS AS PARTNERS

The Parents As Partners Association is an integral part of our school. All families are invited to participate. A family membership fee is determined for each year if necessary. These funds support the start-up cost of events. A board is elected by parents or volunteer for positions. Parents are asked to support events during the year by their attendance or volunteering at functions. There are two roles the partnership focuses on: 1) Social functions for students and/or families and 2) support fundraising efforts. Each family in grades 1-7 are required to earn 4 units in order to keep their tuition rate discounted.

STUDENT RESPONSIBILITIES

A. TELEPHONE & ELECTRONICS

Electronic devices (ex. iPOD, cell phone) of any kind are not to be used in school unless directed by instructor. Cell phones are to be turned off and must remain in the student's backpack for the entire school day. Parents who need to contact students during the school day or get a message to their student should call the school office, not the student's cell phone. Cell phones found in use during the school day will be confiscated and turned in to the principal's office and must be reclaimed by the parent. If a student has his/her cell phone confiscated on more than two occasions, he/she will lose the privilege to keep his/her phone in his/her backpack and must leave it in the principal's office each day for one month. Permission **will not** be given for students to call home for forgotten supplies or to communicate social plans.

B. DISCIPLINE

The purpose of the discipline code is to hold students accountable for their behavior and to safeguard the rights of others.

Students who attend St. Isidore School are expected to respect themselves and others. In relationships with other members of the school community, they must exhibit a truly Christian attitude. Through self-discipline, a student refrains from behavior which would disrupt or hinder the learning atmosphere of the school. We are sensitive to the fact that the ideal is to have students develop self-discipline, but responsibility dictates that we incorporate an

organized, structured discipline code to enable us to respond with consistency to failures in self-discipline that occur within a school setting. Discipline is enforced in order to help the student change an unacceptable behavior to an acceptable one. Parental cooperation and support for the teachers is expected.

1. Procedure for Demerits

Your child's personal development and behavior grade on their report card will reflect the demerits received. The accumulation of demerits will last a trimester. When a student receives a demerit, it is to be signed by the parent or guardian on the day the demerit is issued and returned to school the following day. 2 demerits = a detention. The number of demerits given is based on the severity of the action. The following is a list of possible reasons for a demerit(s) to be given:

- a) Books or Supplies:
Not having proper books or supplies for class
- b) Cafeteria Behavior:
Throwing food, loud boisterous sounds, or any unsuitable behavior
- c) Cheating:
Copying another's work, cheating, plagiarism
- d) Damaging Property:
Breaking or defacing anything on school grounds. This includes textbooks and desks.
- e) Defiance (Deliberate disobedience)
- f) Disturbance:
Any conduct that disturbs others during class, i.e. passing notes, slamming books, unnecessary noises, talking to self or others, etc.
- g) Disrespect:
Any improper behavior toward any adult or another student, i.e. talking back, being "fresh"
- h) Dress Code Violation:
Any infraction of the school dress code will result in a dress code warning or demerit.
- i) Fighting or physical altercation
- j) Forgery:
Signing a parent's name to any school paper or handing in a paper known to be forged by someone else
- k) Gum Chewing:
Chewing gum at any time on school grounds, field trips, or outside activities
- l) Consistently tardy
After three late slips in one trimester, the student will receive a demerit, followed by a detention.
- m) Incomplete homework/homework not done, unsigned test
- n) Use of electronic equipment without permission on school property
- o) Out of Bounds:

Leaving school property without permission

p) Bullying – see Bullying Policy

q) Any other behavior which needs attention that is not specifically mentioned.

2. Detention

Accumulation of two demerits or behavior that may warrant a detention is served after school. The time for detention will be at the convenience of the teacher or administration.

3. Suspension

A serious infraction of a school policy may result in the suspension of a student. There are two types of suspensions: an “in-school suspension” and an “out-of- school suspension.”

If a student receives an “in-school suspension”, he/she will remain in school and complete his/her day’s assignments in another room. If an “out-of-school” suspension is given, the student will remain at home for a designated time period. All class work while the suspension is in effect must be completed by the student and signed by the parent. When a child is suspended, parents are notified by a telephone call. Suspended students must be under parental supervision. At least one parent is required to come to school and meet with school administration before the student is readmitted to school. A written report of the incident will include: an explanation of the incident which warranted the suspension; the consequences; and a summary of the meeting with the parents. The report will become part of the student’s file.

4. Expulsion

After a student has been suspended twice (in-school/out-school suspension), he/she is eligible for dismissal. A formal letter to parents will be sent home with the child.

Immediate expulsion may take place without two suspensions depending on the degree of the infraction and its result. Dismissals will take place after situations are investigated and evaluated by school administration and the Pastor.

5. Bullying Policy- PLEASE DISCUSS WITH YOUR CHILD

It is the intent of the school to provide an educational environment free from all forms of improper threats, intimidation, hostility, and offensive and inappropriate behavior. Such improper conduct, verbal or written derogatory or discriminatory statements, and behavior are not conducive to the educational and religious mission of the school. These include, but are not limited to:

- Disrespectful behavior of any kind toward any staff, student or parent
- insubordination
- bomb scares or triggering other false alarms
- cheating or plagiarism
- use or possession of drugs or alcohol
- smoking

- stealing
- intimidation, harassment, or threats of any kind
- weapons

These categories do not cover every possible situation. The school is responsible for determining what is appropriate behavior in and out of the classroom, within the school community, and in school sponsored events, where such a behavior may affect the school community in general.

Conduct by students or parents/guardians, or anyone acting on their behalf, incompatible with the educational and religious mission of the school, is grounds for disciplinary action, including, but not limited to, immediate dismissal of the student, as well as reporting the incident to the appropriate legal authorities.

In addition, in the case of threats of violence or harassment in any form, including oral, written, or electronic, by a student against any member of the school community, the student, if suspended but not dismissed, may be required to have psychological or psychiatric clearance before returning to school. This also includes parent/guardians as well that make threats or harass school community members. This may become grounds for dismissal or denial of access to school grounds and/or enrollment.

D. HOMEWORK

Homework is vital to the reinforcement of the concepts presented during the school day. It may be assigned in written and/or study form. Parents are encouraged to foster good study habits in their children by providing a quiet atmosphere and by demanding neatness, accuracy and completeness. If there is a struggle with time/amount please contact your child’s teacher.

The following time allotments are suggested by the Archdiocese for homework:

Grades 1-2	30 minutes
Grades 3-4.....	60 minutes
Grades 5-6.....	90 minutes
Grades 7-8.....	120 minutes

E. RESPONSIBLE USE POLICY FOR TECHNOLOGY

**Preamble Catholic Schools of the Archdiocese of Philadelphia
Revised June 2018**

The heart of our curriculum is timeless ~ love, truth, beauty, mercy. We teach about creation as well as the Creator. We educate on being in solidarity with those who suffer and how to cultivate a prayer life.

In his message for the 48th World Communications Day, Pope Francis said that technology is a “gift from God.” The Pope challenged the Church to use this tool to promote the faith, asking how communication can “be at the service of an authentic culture of encounter?” Because of these things we are committed to participating in society. And to be committed to such participation requires using technology in appropriate ways.

We are interested in technology because of our faith.

Our students use technology to think more critically, to communicate effectively, to express their creativity, and to conduct research. Our teachers have access to updated technology in their classrooms to engage our students and challenge them to learn in ways not previously imaginable. We empower students with the technical skills necessary to participate in a culture that is increasingly dependent upon technology while challenging them to be digital ambassadors spreading the Good News.

We teach our students about the ethics of technology and train them to be savvy about things like Internet privacy and safety. We teach the unfortunate reality of technology addiction. We remind students and parents that technology is aggressively marketed and to be careful about getting caught up in the hype.

We also acknowledge that we sometimes need to “unplug” from technology as it can cause us to become isolated from one another. We encourage family meals without screen time and the importance of communicating face to face.

We greatly value technology in our schools. And what makes technology most powerful is when it serves to make our students better people!

RESPONSIBLE USE POLICY FOR TECHNOLOGY

Catholic Schools of the Archdiocese of Philadelphia

PURPOSE

Technology is a valuable and real world educational tool. All Archdiocese of Philadelphia schools will educate all students about appropriate online behavior, including: interacting with other individuals on social networking websites and in chat rooms, cyber bullying awareness and response to ensure responsible use of technology. The policy outlined below applies to all technology use including but not limited to Internet use. The Responsible Use Policy for Technology applies to all students, faculty, administrators, staff, volunteers or community members allowed access to school technology resources. In some cases outside or personal uses of technology may be applicable under this policy.

SCOPE OF USE

We recognize that the digital world allows anytime, anywhere access. Uses mentioned in this policy apply to inside school use and may in certain instances apply to personal technology use and/or uses outside of school. Where personal outside use of technology threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other students or teachers to participate fully in school or extracurricular activities, these activities may be viewed as a violation of the Responsible Use Policy and may be subject to the disciplinary measure found herein.

N.B. The types of electronic and digital communications referenced in this RUP include, but are not limited to, social networking sites, cell phones, mobile computers and devices, digital cameras, text messaging, email, voice over IP, chat rooms, and instant messaging.

GOAL

The school's goal is to prepare its members for a responsible life in a digital global community. To this end, the school will:

- Integrate technology with curriculum to enhance teaching and learning
- Encourage critical thinking, communication, collaboration, creativity, and problem solving skills
- Facilitate evaluation and synthesis of information
- Encourage ethical practices and provide education for Internet safety, digital citizenship and the creation of a positive digital identity
- Provide a variety of technology based tools and related technology skills.

RESPONSIBILITIES OF USER

Our schools will make every effort to provide a safe environment for learning with technology including Internet filtering and safeguards. The students, faculty, administrators, staff, and school community are granted the privilege of using the computer hardware and software peripherals, and electronic communication tools including the Internet. With this privilege comes the responsibility for appropriate use.

In the Archdiocese of Philadelphia we use information and technology in safe, legal, and responsible ways. We embrace the following conditions or facets of being a digital citizen.

- **Respect One's Self:** Responsible users will select online names that are appropriate and will consider the information and images that are posted online.
- **Respect Others:** Responsible users will refrain from using technologies to bully, tease or harass other people.
- **Protect One's Self and Others:** Responsible users will protect themselves and others by reporting abuse and not forwarding inappropriate materials or communications.

- **Respect Intellectual Property:** Responsible users will suitably cite any and all use of websites, books, media, etc...
- **Protect Intellectual Property:** Responsible users will request to use the software and media others produce and license agreements for all software and resources.

TECHNOLOGY USE GUIDELINES

Educational Purpose/ Responsible Use: School technology is to be used to enhance student learning. Students are able to access social networking and gaming sites only under the guidance and supervision of the teacher for the educational outcomes identified within the lesson and given appropriate age.

Copyright/Intellectual Property and Identity: All sources obtained for teacher and student work should be properly cited. Users are to respect the rights of and the intellectual property of others in accordance with Federal Copyright Law. Transferring copyrighted material to or from a school without expressed permission of the owner is a violation of Federal Law.

Communications: Electronic and/or Digital communications with students should be conducted for educationally appropriate purposes and employ only school-sanctioned means of communication. The school-sanctioned communications methods include:

- Teacher school web page, email and/or phone number
- Teacher created, educationally focused networking sites
- Remind Communication app

Teachers, administrators or staff members in their normal responsibilities and duties may be required to contact parents outside of the school day. A teacher, administrator or staff member is free to contact parents using a home phone or a personal cell phone. However, they should not distribute a home phone number or a personal cell phone number to students. If a student contacts a teacher or administrator using a teacher or administrator's personal numbers, email or networking sites, the teacher or administrator should immediately report this to the administrator or appropriate authorities.

Electronic and Mobile Devices, Cellphones/Wearable: Users must adhere to local school policy that may further define uses of mobile devices. The administrator of the local school will determine permissible use. If a particular mobile device is to be used for educational purpose, the school administration and/or teacher will provide parameters for this use.

Examples of Unacceptable Uses - Users are not to:

- Use technology to harass, threaten, deceive, intimidate, offend, embarrass, or annoy any individual.
- Post, publish, or display any defamatory, inaccurate, violent, abusive, profane or sexually oriented material. Users must not use obscene, profane, lewd, vulgar, rude or threatening

language. Users must not knowingly or recklessly post false information about any persons, students, staff or any other organization.

- Use a photograph, image, video, including-live streaming, or likeness of any student, or employee without express permission of that individual and of the principal.
- Create any site, post any photo, image or video of another except with express permission of that individual and the principal.
- Attempt to circumvent system security or to bypass software protections.
- Deliberately visit a site known for unacceptable material or any material that is not in support of educational objectives. Students must not access social networking sites or gaming sites, except for educational purposes under teacher supervision.
- Violate license agreements, copy disks, CD-ROMs, or other protected media.
- Use technology for any illegal activity. Use of the Internet for commercial gains or profits is not allowed from an educational site.
- Breach confidentiality obligations of school or system employees
- Harm the goodwill and reputation of the school or system in the community
- Transmit any material in violation of any local, federal and state laws. This includes, but is not limited to: copyrighted material, licensed material and threatening or obscene material.
- Attempt to modify software and/or hardware configurations on a school issued device without proper permission and direction.
- Loading personal software onto a school device or school issued device without proper permission or direction.
- Attempt to remove covers or protective shells to make repairs to hardware.

Reporting: Users must immediately report any damage or change to the school's hardware/software that is noticed by the user.

Administrative Rights: The school has the right to monitor both student and employee use of school computers and computer accessed content. Due to the evolving nature of technology, the Archdiocese of Philadelphia, Office of Catholic Education reserves the right to amend or add this policy at any time without notice.

Personal Use of Social Media

This section of the policy refers to the personal use of social media sites such as, but not limited to: Facebook, Twitter, Youtube, Instagram, Tumbler, Ask.fm, Snapchat, Vine, Kik, and Yik Yak.

Teachers and students may not mention members of the school community without their consent unless the subject is of public concern and the speech falls under applicable constitutional protections.

“Friending” or “Following” of current students by teachers is forbidden on a teacher's personal social networking site. Personal and professional posts must use appropriately respectful speech, and refrain from harassing, defamatory, abusive, discriminatory, threatening or other

inappropriate communications. Teachers are encouraged to have professional accounts and parents are encouraged to follow for announcements and resources. Teachers are to inform local administrators as to any class utilizing social media.

Remote Learning

Introduction

While we realize that in-person instruction has greater impact at the elementary level, the need for virtual learning has become a reality in a variety of circumstances including the pandemic-related quarantines (including individual or small group situations), weather-related situations, and building maintenance issues. Physical presence in the classroom allows time for students to develop spiritually, socially, emotionally, physically, and academically. When this is not possible, it is important to provide a means for student learning without interruption. Students will be expected to log on by 8:40, in uniform to their homeroom teacher's Google meet. If a computer/Ipad is needed by the student one (if available) will be provided. Prior to the beginning of the school year we will offer a pick up day for materials.

1. St. Isidore will be utilizing Google as our Learning Management System (LMS) to centralize materials, lessons, instruction, assessments, feedback and communications.
2. Students need to be at a desk or table for instruction and need to have their cameras on at all times and working with their microphones muted unless they are talking.
3. Direct instruction will take place as teachers:
 - Provide a continued focus on our Catholic identity throughout instruction and in all content areas.
 - Provide live-stream direct instruction. It will not be recorded.
4. There will be a regular classroom schedule breaks for those at school and at home.
5. Students in grades 4-8 are expected to be in every class (all day).
6. Students in K-3 will be expected to be in each core subject area: ELA, Math, Religion, Social Studies and Science. Specials will be optional. Students may need support from parents at the beginning.
7. Students are expected to be in uniform.
8. Teachers providing live stream instruction will be simultaneously providing face-to-face instruction to other students. The teacher will do his / her best to ensure that the student is able to see the essential parts of each lesson, but can't ensure that he / she will be visible 100% of the time.
9. Goal is mastery of curriculum for the year.

Families who opt to participate in remote learning at the start of the year are expected to remain for the trimester. Students will not be able to see the entire class, but they will be able to see the teacher and receive instruction. There is absolutely no recording of the classroom to be done by students or parents.

Student Guidelines for Remote Learning

Adhere to the Saint Isidore Dress Code (Gym Uniform is acceptable).

- Follow the St. Isidore Handbook and Disciplinary policies to provide a safe and

respectful environment for teachers and students.

- Follow the St. Isidore Acceptable Use Policy when utilizing technology. Proper behavior, as it relates to the use of computers, is no different than proper behavior in other aspects of school activities. All users are expected to use the computers and computer networks in a responsible, ethical, and polite manner.
- Be responsible for the content posted through their login and account activity. Sharing or using usernames and passwords with others or using other's usernames and passwords is strictly prohibited.
- Follow St. Isidore expectations for digital citizenship, which technology teacher will review at the beginning of the school year.
- Check GOOGLE Classroom or other teacher communication formats daily.
- Maintain a log of usernames and passwords for all virtual learning platforms.
- Attend virtual lessons with their classmates and teacher and participate in asynchronous lessons daily.
- Be active participants in virtual activities as directed by the teacher.
- Submit assignments as directed by the teacher. The same deadlines and policies will be in place for students in the classroom and virtually.
- Advocate for personal needs and additional support when needed.
- Be accountable for meeting the teacher's virtual classroom policies.

Parent Guidelines for Remote Learning

- If a student needs a device, one will be provided with a non-refundable deposit of \$75 for insurance.
- Parents should support the student taking ownership to the extent possible.
- Parents should not be on the screen and should not participate in the class at any time.
- Teacher's teaching may not be recorded or shared with anyone other than the student.
- Body language, humor, and stories may come across differently at home than they do in a classroom full of students.

Policy Violations

Inappropriate use in contradiction to the above rules will be addressed by the administration of the school. Violation of these rules may result in any or all of the following:

- Loss of use of the school network, computers and software, including Internet access. The student will be expected to complete work on a non-networked, stand-alone computer system.
- Issuance of demerits/detentions, if applicable.
- Disciplinary action including, but not limited to, dismissal and/or legal action by the school, civil authorities, or other involved parties.

Administrative Rights: The school has the right to monitor both student and employee use of school computers and computer accessed content. Due to the evolving nature of Technology,

the Archdiocese of Philadelphia, Office of Catholic Education reserves the right to amend or add to this policy at any time without notice.

ACTIVITIES

A. Student Council: Currently under review

In order to foster leadership potential, St. Isidore School belongs to the Catholic Association of Student Councils. Leadership positions are open to students in grades six through eight. Classroom representatives are composed of students in grades four through eight. The purpose of this organization is to foster Christian values and give witness to the community of St. Isidore School and Parish. It is also a means of supporting students learning service to school and community.

B. Band/Strings: Offered Virtually at this time

Offered to students in grades four through eight. Instruments may be rented and lessons are once a week. Grade three is given recorder lessons.

C. CYO: Currently Cancelled until Further Notice

Sporting activities are available to students in grades four through high school depending on age. Sports offered are volleyball, softball, baseball, basketball and track/cross country depending upon age, interest, and coach availability.

Youth Group is offered Sunday evenings for grades eight through twelve.

Science Explorers: Currently being planned for 2020-2021 school year

An after school program involving established science content areas. This is a need to pay for program and sign-ups are done on-line with teachers from our school running the program. There are multiple sessions a year and a one week summer camp.

Crazy 8's Math: Currently under review

For students in K-2 to develop the skills and love of math concepts in an interactive, fun, game type environment. This is a need to pay for program, \$40 per session and sign-ups are done prior to the sessions being offered. Students progress through sessions and they must be taken in order.

Additions for 2020-2021 School Year:

From the Archdiocese of Philadelphia

Student Release, Waiver of Liability, and Indemnity

Attendance at St. Isidore School (the "School") and participation in activities that are sponsored and/or supervised by or taking place at School ("School Activities") may present certain risks of injury or illness (including from Covid-19 or other communicable diseases) that could result in death and/or risks of loss of or damage to property.

Parents/guardians enrolling their child or children in School acknowledge such risks and

voluntarily assume those risks or other unknown risks, and accept that the School, the Archbishop of Philadelphia, and the Archdiocese of Philadelphia have no obligation to provide any insurance or other financial assistance for the costs of any injury, illness, or death or loss of or damage to property resulting, directly or indirectly, from the School Activities, and expressly waive any claim for such compensation.

Acknowledgments. Parents/guardians agree that they: (1) consent to their child’s participation in School Activities; (2) understand the nature of the School Activities; and (3) their child is qualified, in good health, and in proper physical condition to participate in the School Activities.

Medical Treatment. In the event of a medical emergency, parents/guardians consent for their child to receive necessary medical treatment until the emergency contact person(s) on file with the School can be notified and that they are responsible for the payment of any such treatment.

Waiver and Release. By acknowledgement and acceptance of this Handbook, parents/guardians, on behalf of themselves, their child, heirs, next of kin, spouse, and legal representatives, release, waive, discharge from, and agree not to sue the School, the Archbishop of Philadelphia, and the Archdiocese of Philadelphia and their respective affiliates, successors, and assigns, directors, officers, employees, volunteers, agents, contractors, and representatives (collectively “Released Parties”) for any and all claims, costs, liability, or damages of any injury, illness, death or loss of property resulting, directly or indirectly, from the School Activities except if caused by the gross negligence or intentional misconduct of any of the Released Parties which shall not be imputed to the other Released Parties.

Indemnity. Parents/guardians will indemnify, save, and hold harmless each of the Released Parties from any litigation expenses, attorney fees, loss, liability, damage, judgment or cost which may be incurred as the result of any claims by others against the Released Parties on behalf of the parents/guardians or their child.

Covid-19

ST. ISIDORE’S COVID-19

ACKNOWLEDGMENT AND AUTHORIZATION

Return to School Premises Protocol and Policies

In response to the need to educate our children in a safe and secure environment during the COVID-19 pandemic, the St. Isidore School (“School”) requires the cooperation and participation from the students’ parents/guardians by taking an active role in protecting the children returning back to School premises (“Students”). The following information is to assist the parents in undertaking that role.

To that end, the undersigned acknowledges and agrees that:

1. I understand that until otherwise directed by the School, I will NOT enter the facility beyond the most currently designated drop-off and pick-up area(s), which may be changed from time to time. I understand that this procedure is for the safety of all persons present in the School and to limit to the extent possible everyone's risk of exposure. Additionally, I acknowledge that I will not have any other person transport my Student(s) to the School without first receiving their acceptance of this policy.

2. I understand that in the event I am authorized to enter the School beyond the designated drop-off and pick-up area, I MUST wash my hands before entering, wear a mask and practice social distancing by remaining at least 6 feet away from all other people, except for my own Student(s), throughout the entire time I am in the School. I also agree not to ask for authorization if I have been diagnosed with or display any symptoms of COVID-19.

3. I understand that I will not send my Student to School if he/she displays and symptoms of COVID-19. If, during the day, any of the following symptoms appear I authorize the School to isolate my Student and contact me or the assigned Emergency Contact person to pick up my Student. If I am the Emergency Contact, I agree to personally pick up or have my Student picked up from the School as quickly as possible, preferably within 30 minutes of being notified.

Symptoms include,

- fever of 100.4 degrees Fahrenheit or higher**
- dry cough**
- shortness of breath**
- chills**
- loss of taste or smell**
- sore throat**
- muscle aches**

While we understand that many of these symptoms can also be related to non-COVID-19 related issues, I acknowledge that we must proceed with an abundance of caution during this Public Health Emergency. Recent studies show that these symptoms typically appear 2-7 days after being infected so please take them seriously. Your Student will need to be symptom free without any medications for 24 hours and the School provided with a Doctor's note clearing the Student for attendance before the Student may return to School.

4. I understand that my Student's temperature will be taken at the start of each day and at other times during the day as deemed necessary by the School.

5. I understand that my Student will wear a mask at all times except eating and mask breaks until further notice and I agree to provide such mask. I will coordinate with the School for other arrangements if my Student cannot wear a protective mask due to health reasons.

6. I understand and authorize the School to enforce its policies relating to Students washing their hands using CDC recommended hand washing procedures throughout the day using warm running water and rubbing with soap for at least 20 seconds. If water and soap are not available, hand sanitizer will also be used.

7. I understand that outside of care, in order to control my child's exposure in the community, I will comply with any and all state, county or local stay-at-home orders and CDC guidance.

8. I will immediately notify KATE McSHERRY, the School's COVID-19 coordinator at 215.536.2152 and/or Isidore.kmm@comcast.net if I become aware of any person with whom my Student or I have had contact exhibits any of the symptoms listed in Number 1 above, is advised to self-isolate, quarantine, or has tested positive, or is presumed positive for COVID-19.

A. If a Student or School staff member experiences one or more symptoms that are related to Covid-19 they will be required to stay home. They will need to be completely symptom free, without medication, for at least 24 hours, before returning.

B. If a Student or School staff member has had the potential of a direct exposure to someone that tests positive for Covid-19 that person shall be required to stay home and quarantine for 14 days to watch for symptoms. A potential exposure means being in a household contact or having close contact within six feet of an individual with confirmed or suspected COVID-19 for at least 15 minutes. An exposure notice will be sent home informing parents of this possible exposure.

C. If a child or staff member tests positive for Covid-19, we will follow the Bucks County Health Department's guidance. An exposure notice will be sent home explaining the dates of possible exposure and the recommendations from BCHD.

9. I understand that while present in the facility each day my Student will be in contact with students and employees who are also at risk of community exposure. I understand that no list of restrictions, guidelines or practices will remove 100% of the risk of exposure to COVID-19 as the virus can be transmitted by persons who are asymptomatic and before some people show signs of infection. I understand that I play a crucial role in keeping everyone in the facility safe and reducing the risk of exposure by following the practices outlined herein.

The following page needs to be completed and returned by each family no later than September 10th, 2020 regardless of remote or in person instruction in order to remain enrolled.

**SAINT ISIDORE SCHOOL
603 W. Broad Street
Quakertown, PA 18951
Phone # 215-536-6052
www.stisidoreschool.com**

Covid-19 Acknowledgement:

I, _____
certify that I have read, understand, and agree to comply with the provisions listed herein.

Family's/Student Last Name if different: _____

Parent/Guardian's Name: _____

BY ACKNOWLEDGEMENT AND ACCEPTANCE OF THIS HANDBOOK, I ACKNOWLEDGE THAT I HAVE READ THE STUDENT RELEASE, WAIVER OF LIABILITY AND INDEMNITY AND FULLY UNDERSTAND ITS TERMS. I UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS, INCLUDING MY RIGHT TO SUE. I ACKNOWLEDGE THAT I AM ACCEPTING THIS STATEMENT FREELY AND VOLUNTARILY, AND INTEND THIS TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF LIABILITY.

Archdiocese Acknowledgement: _____
Parent signature

I/we have read and reviewed the school handbook with my/our child/children. We agree to follow these guidelines and understand that as changes occur we will be notified through the school's newsletter and website

St. Isidore Receipt of Parent-Student Handbook: _____

Date: _____

PLEASE NOTE: This book is meant to be a guideline for school policy and services. We reserve the right at any time to amend or add to policies, rules and regulations contained in this handbook, and to make such changes applicable to current and new students when the situation dictates.

REVISED August 2020

MUST SIGN, TEAR OFF, AND RETURN TO SCHOOL.

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“Nothing contained herein is intended to, or shall be construed to, create any contractual obligations, express or implied, on the part of the St. Isidore School. The contents of this handbook are subject to alteration or modification by St. Isidore School.” Updated 8/2020